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## **SAFEGUARDING POLICY**

### **Policy intention**

Everyone who comes into contact with children has a responsibility to safeguard and promote their welfare.

This policy is in place so that we can demonstrate how we do this.

Children must have all of their basic needs met including food, warmth, water, rest, security and safety, in the setting and at home. We have a responsibility to ensure we meet these needs whilst children are in our care.

Children need positive relationships with all the adults that help them to grow, learn and develop.

The physical environment must be safe as well as stimulating to allow children to display high levels of well-being and involvement.

### **Procedure**

#### **Learning & Development**

- We will ensure children develop a broad range of skills, knowledge and attitudes to enhance their learning & development.

#### **Safeguarding & Welfare**

- Our setting provides a healthy, safe and secure environment where individual needs are met.
- We are alert to any issues of concern in the child's life, at home or elsewhere.
- We only release children to the parent/carer or to someone named and authorised by them.
- We support children to be aware of their own safety and develop strategies to learn about their bodies, give consent and say no.
- Intimate care will be provided.
- We will outline all steps to safeguard children, documenting how any cause for concern will be reported to relevant bodies, in line with the [Child Protection Policy](#) and in accordance with local safeguarding partners.
- We have a duty to recognise any inappropriate behaviour displayed by other members of staff in line with the [Public Interest Disclosure \(Whistleblowing\) Policy](#).
- Our staff will record any unexplained bruises, marks or signs of possible abuse or neglect at the earliest opportunity in line with the [Child Protection Policy](#).

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- Regular emergency evacuation drills are undertaken, and clear procedures are in place to summon help in English.
  - We have risk assessments in place to identify hazards that could cause injury or illness.
  - We assess how likely it is that a child or adult could be harmed and detail the action to minimise the hazard and control the risk.
  - In conjunction with parents/carers, we will establish a sleep and rest routine, ensuring children are settled, checked and kept safe while sleeping.
  - We pay due regard to the [Prevent Duty](#) guidance and work in partnership with other professionals.
  - A named deputy who is capable and qualified will take charge in the absence of the manager.
  - We ensure that at least one person who has a current paediatric first aid certificate is on the premises at all times and accompanies children on outings.
  - One member of staff is designated as lead practitioner with responsibility to safeguard all children in the setting, see the [Child Protection Policy](#).
  - We ensure that all staff maintain confidentiality and understand the legal and GDPR requirements that exist to protect information relating to the child in line with [Information and Records Policy](#) and [Acceptable Use Policy](#).

**Other useful policies:**

- [Emergency Evacuation](#)

**Suggested policies for settings to develop:**

- Sun Safety
- Intimate care
- Prevent Duty